



PRMHA Regional – AA Coaching Applications Coaching Staff Applications

Coaching Staff applications for the five (5) regional teams, U11HADP, U13AA, U15AA, U16AA and U18AA (2023-24 season) are now being accepted. Coaching Staff will be selected through the following Application Process and a subsequent Interview Process. Selected staffs will be assigned to represent one of the five hosting AA/HADP teams.

Your application package must include the following components:

1. Indicate your Coaching Staff application team you are interested in
2. Submission of Hockey Resume including the following information:
 - a. Playing History.
 - b. Coaching History.
 - c. Coaching Awards/Achievements.
 - d. Coaching Credentials (NCCP and others).
 - e. Professional Development participation (past and future).
3. Submission of THREE Qualified References.
4. Submission of proposed hockey Coaching Staff (including Hockey Resume credentials listed above).
5. Submission of Coaching Philosophy. Be prepared to present to Coach Selection Committee.

Applications will be accepted from March 21st to April 4th, 2023 (5:00pm deadline). Unsuccessful applicants will be notified via email by Peace River Minor Hockey.

Please submit your application package in PDF format, with subject as “(DESIRED TEAM) Coach Application (YOUR NAME)”, via email to: peacriverminorhockey@gmail.com

Interviews will be conducted between April 5th to April 12th, 2023, via phone, in person and or web. Interviews will be conducted with the Coach Selection Committee. Interviewees will be asked to discuss their application submission and answer questions from the Committee. Depending on competition, second interviews may be required. Unsuccessful applicants will be notified via email by Peace River Minor Hockey.

After approval from the Peace River Minor Hockey Executive, offers will be presented to the successful coaches.

Successful coaches will then begin to collaborate with various committee members and hockey staff to develop their full Seasonal Plan – inclusive of the following components: Physical, Mental, Life Skills, Technical/Tactical.



**PRMHA Regional – AA Coaching Applications
Coaching Staff Job Description**

HEAD COACH

JOB DESCRIPTION:

- Serve as an official spokesperson on behalf of the team.
- Coordinate the delegation of responsibilities to the Assistant Coaches and Manager.
- Plan on-ice and off-ice team activities in consultation with the Assistant Coaches and Manager.
- Plan, implement, and control pre-game preparation and communication with the team.
- Coordinate the implementation of the on-ice curriculum as outlined.
- Design the practice plans in consultation with the Coaching Staff.
- Establish rules for the team and oversee the supervision of the players, coaches, and staff.
- Ensure all team members uphold the rules and regulations of Peace River Minor Hockey, Hockey Alberta, and Hockey Canada.
- Participate in a year-end review of player evaluation, coach evaluations, practice plans, game strategy, and recommendations on how the Hockey Program can be improved.
- Coach the Team in all games and practices.
- Reports to: Peace River Minor Hockey President/VP, and Division Director

MINIMUM QUALIFICATIONS:

- Strong hockey background in playing, coaching, and evaluating.
- Strong interest and commitment to child/athlete development.
- Ability to work with fellow coaching personnel.
- Ability to communicate on-ice and off-ice requirements to players and parents.
- Must meet minimum NCCP requirements (Development 1 and Checking Skills prior to November 15) from Peace River Minor Hockey, Hockey Canada/Alberta.



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Coaching Staff Job Description**

ASSISTANT COACH

JOB DESCRIPTION

- Assist with player selection and the player evaluation process.
- Assist with planning, organizing, and conducting practices.
- Assist with pre-game preparation.
- Assist with the operation of the team during the game.
- Assist with post-game evaluation.
- Assist with the supervision of players both on and off the ice.
- Assist with the formulation of the overall game plan, as well as the game-to game adjustments.
- Submit a year-end evaluation report to the Head Coach containing observations on player performance, team performance and general recommendations on the program.
- Coach the Team in all games and practices.
- Reports to: Head Coach and Division Director

MINIMUM QUALIFICATIONS

- Strong hockey background in playing, coaching and evaluation.
- Strong interest and commitment to child/athlete development.
- Ability to work with fellow coaching personnel.
- Ability to communicate on-ice and off-ice requirements to players and parents.
- Availability as to time requirements.
- Must meet minimum NCCP requirements (prior to November 15 deadline) from Peace River Minor Hockey, Hockey Canada/Alberta.



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CODE OF CONDUCT AND CRIMINAL RECORD SCREENING

Hockey Canada has adopted a Code of Conduct regarding behavior and expectations as well policies regarding harassment and abuse in hockey. Hockey Canada is dedicated to ensuring that these policies are strictly followed. It is the policy of Hockey Canada that all successful coaching staffs are subject to a satisfactory screening process. Applicants, prior to being offered a position must submit a current Criminal Record Search and Vulnerable Persons Check and provide a list of qualified references. Coaching staffs must also be in good standing with the Respect in Sport Activity Leader Program, by September 1.

SEASON STRUCTURE

The Head Coach is responsible for leading, teaching, and mentoring the Players, Coaching Staff, and Families in a professional and organized direction. The Head Coach will be held responsible for their assigned team during the following Season Structure:

1. Tryout Phase – August, September.
2. Development Phase – September, October.
3. Regular Season – October, November, December, January, February.
4. Playoff Phase – February, March